





COVERD

GREATER CINCINNATI

2024 Partner Agency Meeting

2024 Meeting Agenda

- 1. Introduction-staff updates
- 2. 2023 Recap Video
- 3. 2024 Important Dates
- 4. Annual Agreement
- 5. Annual Report
- 6. Partner Updates and PartnerBase
- 7. Outcome Surveys
- 8. Goals
- 9. Q&A

Our Team

Nick Reynolds
Director of Program &
Operations

Megan Fischer
CEO & Founder



Maybe you??
Development
Manager
NOW HIRING

Rachel Moon
Director of Community
Engagement



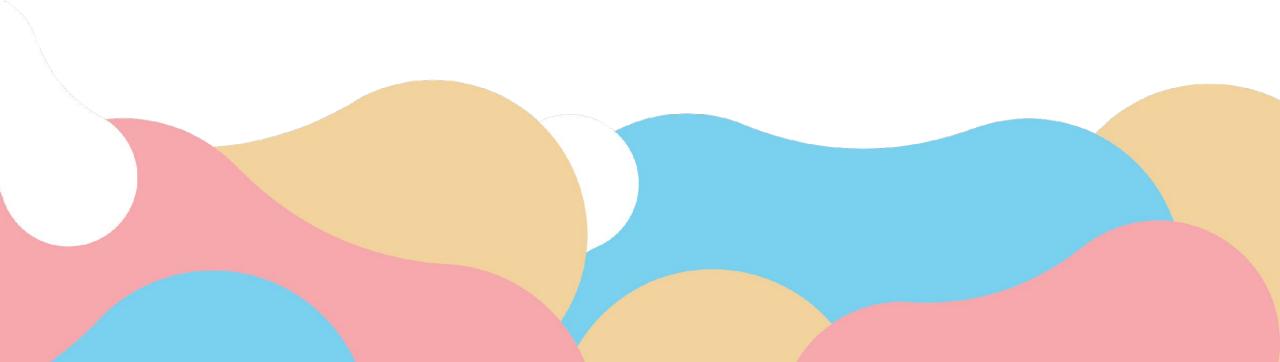
Margie Powell
Volunteer & Support
Coordinator





As the need grows...

1 in 3 families experiencing diaper need



As the need grows...

NOW:

1 in 2

families experiencing diaper need

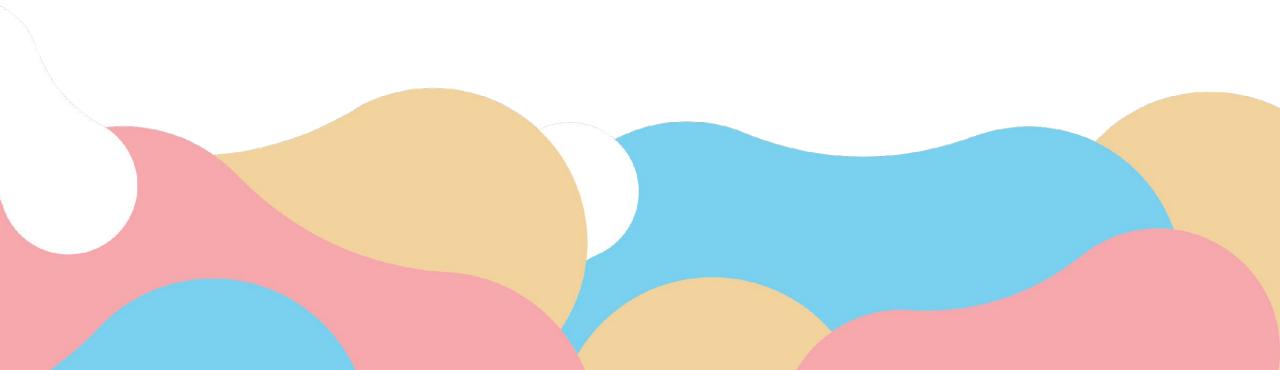
nationaldiaperbanknetwork.org/the-need/

2023 COVERD Recap Numbers

- 1. Diapers Distributed: 2,247,564
- 2. Volunteer Hours: 4400+ hours
- 3. Diaper Donations Received: **690,000+**
- 4. Period Supply Donations Received: 200,000+
- 5. Period Products Distributed: 16,849 Kits, over 430,000 products total
- 6. Potty Training Toolkits Distributed: 560 kits

Thank you for being our partners! We are so excited to start another year with you!

Roll Call



2024 Important Dates

- January 5- Partner Agency Annual Meeting
- January 31- Partner agreement due (Google Form)
- February 15- Annual report due (Google Form)
 - Update PartnerBase/ Human Essentials profile info too
- March- Partner fee invoices sent out (from Quickbooks)
- May 1- Partner fee payment deadline
- May- Client Surveys- complete outcome slips with all clients
- November- Client Surveys- complete outcome slips with all clients

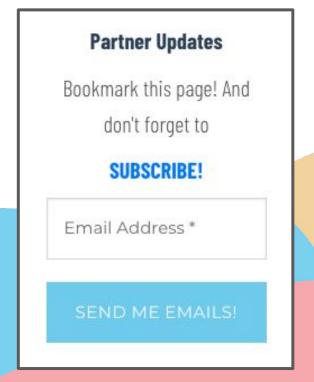
Partner Updates Webpage

- Eliminates concern over who is or isn't getting communications
- Use the subscribe option to get an automatic notification
- Links! Report forms, Change of Responsibility, Manual

Bookmark this:

coverdqc.orq/partner-agency-news





2024 Important Dates

- Pickup schedule- All months follow the 2nd or 3rd Tues or Thurs pattern
- Email Nick to request changes



Created 11/8/2023

CARREING Fly & Dry BASIC NEEDS BANK

Fly & Dry Basic Needs Bank Potty Training Toolkits

- Potty Training Toolkits are continuing as long as they are funded.
 - Retail value: \$75+ each
 - Includes: Potty seat, toddler underwear, 100 training pants, wipes, book, coloring pages, crayons
- Please be sure to only order kits for individual kids who are ready for them

We can't afford for our partners to keep a stockpile

Annual Partnership Agreement & Fees

- Annual Partnership Renewal Agreements are due by January 31st.
 - Google Form
- Includes:
 - Account and contact updates, website check
 - General agency information questions
- Agency fees will be requested using Quickbooks
 - Fee structure is unchanged from last year
 - Agency fees due May 1, 2024
 - Late fees will accrue a 10% compounded fee each month unpaid

Annual Partnership Agreement & Fees

Program: Sweet Cheeks Diaper Bank

Tier	# of Kids	# of Diapers/ Month	Retail Value Annually	Annual Fee No Volunteer Hours	Annual Fee w/ Volunteer Hours
1	1-25	50-1,250	Up to \$4,500	\$150	\$100, 10 hours
2	26-75	1,300-3,750	Up to \$13,500	\$350	\$250, 10 hours
3	76-150	3,800-7,500	Up to \$27,000	\$500	\$400, 10 hours
4	151-200	7,550-10,000	Up to \$36,000	\$650	\$550, 15 hours
5	201-250	10,050-12,500	Up to \$45,000	\$800	\$700, 15 hours
6	251-400	12,550-20,000	Up to \$72,000	\$1,200	\$1100, 15 hours

Annual Partnership Agreement & Fees

Program: Tidal Babe Period Bank

Tier	# of Kits	Retail Value Annually	Annual Fee No Volunteer Hours	Annual Fee w/ Volunteer Hours
1	1-25	Up to \$2,250	\$50	\$25, 10 hours
2	26-50	Up to \$4,500	\$100	\$50, 10 hours
3	51-100	Up to \$9,000	\$150	\$100, 10 hours
4	101-150	Up to \$13,500	\$175	\$150, 10 hours
5	151-200	Up to \$18,000	\$200	\$175, 10 hours
6	201-250	Up to \$22,500	\$300	\$250, 15 hours

Tier 6 updated/corrected January 2024

Annual Partnership Agreement & Volunteering

- Please be sure to sign up to volunteer sooner rather than later
- The end of the year gets filled up quickly- no volunteer time available in December

Partnership Agreement- Development with COVERD

- Adding us into a grant request as a client incentive or program expense is super easy!
- We have statistics/data, language, strategy to assist with your grant requests.
- These don't have to be giant requests: \$1-2k makes a HUGE difference!
- Contact Megan if you want to chat about collaborating in this way:
 - megan@sweetcheeksdiaperbank.org

Your Annual Report

- Google Form
- Vital information- allows us to track outcomes vs. output. And the only accurate way we can get the info is from you.
- Completing this report annually is mandatory for all partners.
- Report is due by February 15th, 2024.
- Report must be in before March orders will be accepted or processed.

Your Annual Report

- Spreadsheet version available for reference
- Significantly reduced the amount of data needed
- Distribution data:
 - Total distribution
 - # of outcome surveys completed (estimate now, begin tracking in 2023)
 - New for 2023: track distribution by zip code
- Inventory count

Review New Tracking Tool and Report Preview sheet

WE ARE ASKING FOR ZIP CODE COLLECTION FOR ALL DISTRIBUTIONS

Your Annual Report Zip Code Reporting

- What we are looking for:
 - How many of each product (diapers, period kits, potty kits) went to each zip code you serve
- Please provide a spreadsheet as part of your annual report
 - Digital version is needed- scanned, etc. doesn't work
 - Option to upload it as part of the report form
 - If that doesn't work, the form explains the option to email your zip code data

New Resource: Shared Partner Documents!

- Each partner agency now has a shared Google Drive Folder
 - Google account not required
 - Anyone with the link can access it
- Access it with link shared under the "Media Information" section of your Human Essentials "My Organization" page
 - Email me if you're having trouble with it
- Example: Adams/ Brown County folder

Media Information

Website

https://drive.google.com/drive/folders/18Hw3PtYGmxmIJJHl0IeQuTsESPDl7w

Facebook

Twitter

In oto avo

Partnership Agreement Social Media Shout Outs

We can give you a shout on social media!

 Send a blurb and a photo to: margie@sweetcheeksdiaperbank.org

Procedural Updates and Reminders

- Partner Agencies are responsible for monitoring ordering caps for the program tiers you've selected.
- Diapers are forfeited 24 hours after a missed pick-up, unless we hear from the partner agency, as described in the partner manual.
- We need follow-through on diaper drives, client stories and highlighting us to your network.
 - These are critical for us to achieve the fundraising support we need to continue operating and growing community support.

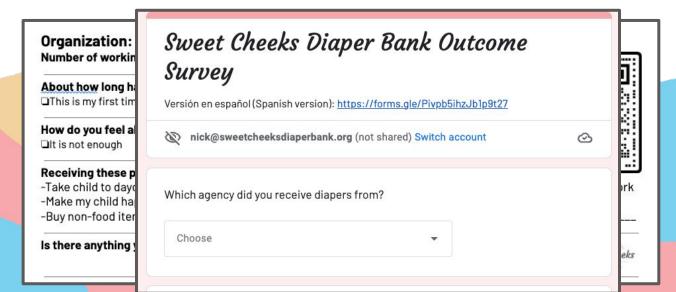
Don't forget to return our bags!

 Please return bags at your pick-ups, when you are done with them



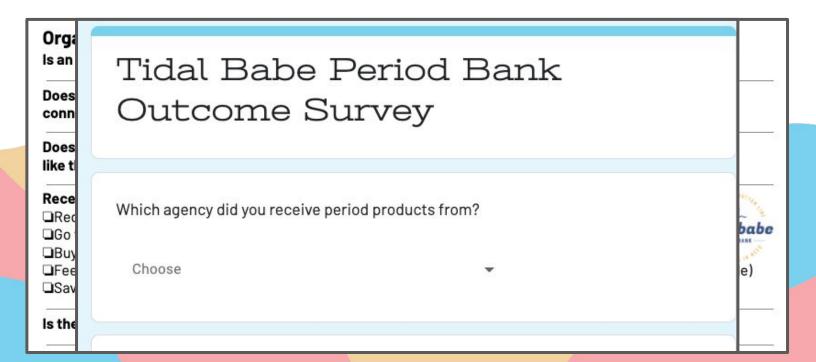
Client Outcome Surveys

- These need to be filled out the first time someone receives diapers, and then two other months during the year (usually May & November—we'll let you know in advance!).
- Print from the Partner Manual
 - Available in English, Spanish, and Nepali
- Online versions are still available! QR code on new slips.
 - Please continue to have clients complete the survey with you to assist



Client Outcome Surveys

- We are continuing Outcome Surveys for the Tidal Babe Program as well
- Print from the Partner Manual
 - Available in English- please request other languages if needed.
- Online version now available! QR code on new slips.
 - Please continue to have clients complete the survey with you to assist



Client Outcome Surveys- When to Complete?

- For both SCDB and TBPB clients, please complete this 1 minute survey:
 - With ALL new clients/ recipients, when they first receive products from that program.
 - AND 2 months of the year, administer the survey with every client receiving products in that month:
 - May 2023
 - November 2023



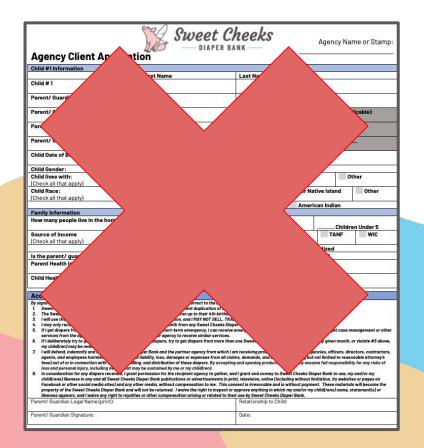
Client Outcome Surveys- Individualized Links

- Email Nick to request a link with your agency name pre-filled in the outcomes survey form



Agency Client Application- Gone!

- With changes in reporting requirements at the beginning of last year, we are no longer asking for any part of this application to be collected.



Looking Ahead

- Continued growth- participating in the Diaper Distribution
 Demonstration & Research Pilot
- Searching for new facility

Any Questions? Complaints? Ideas?

Don't be shy...

Thank you! COVERD

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